



**INDIAN LAKES ESTATES UTILITIES
MEETING MINUTES
12 November 2025
6:00 pm**

1. The monthly board meeting was called to order by President McIntyre at 6:02 pm
2. Attendance: Roll Call by president
 - a. Present: Troy McIntyre, Mike Darrow, Eric Pressley, Sue Raychel, Dawn Dube,
 - b. Conference Call: N/A
 - c. Absent: Tim Underwood, Jessie Griffin, Donnie Arbeau
 - d. Guests: 3
3. The minutes of October monthly board meeting were emailed to the board before this meeting and discussed. No corrections were suggested.
 - a. Motion by Mike and seconded by Sue to approve the minutes as emailed. All were in favor. Motion carried.
4. Treasurer Report The treasurer report was read by Sue Raychel.
 - a. As presented

Receipts – Water	\$ 16,753.20
Environmental Fees	\$ 1,744.10
1st Connection Fee	\$ 450.00
Misc Income	\$ 468.83
Total Income	<u>\$ 18,499.29</u>
Chemicals	\$ 3,181.21
Hired Services	\$ 12,385.17
Insurance	\$ 2,456.32
Power	\$ 205.00
Supplies	\$ 1,013.07
Water Testing	\$ 835.57
Monthly Expenses	<u>\$ 23,496.21</u>
Net Income	<u>\$ - 4,996.92</u>
 - b. Motion made to accept the treasures report as presented was made by Eric and 2nd by Mike. All in favor. Motion passed
5. Presidents Report
 - a. Southern Corrosion – Tank Cleaning has been postponed.
 - i. This will be a 4 day event to clean tower.
 - ii. Need to test pump’s ability to maintain the system pressure.
 - iii. Last cleaning was 3 years ago and there is no records of procedures.
 - iv. Tank cleaning has been rescheduled for the 17th of December.
 - v. Need written plan for operation of the system without using tower.

6. Operators report
 - a. No operator's report was given. Jessie could not attend this meeting.
7. Board member Donnie Arbeau arrived at 6:15
8. Old Business
 - a. Ben Tech Proposal
 - i. All board members have had sufficient time to review the qualifications.
 - ii. Ensure that that we do not have an overlap of the two companies and double billing.
 - iii. Need to start at the beginning of month for the continuity of operator.
 - iv. No contract with Constant Flow currently.
 - v. Motion made to accept Ben Tech proposal with a start date of 1 January 2026 was made by Sue and Seconded by Mike. All in favor. Motion carried.
 - b. Next Bill Pay
 - i. Cut our billing costs.
 - ii. Ability to message customers
 - iii. Dawn to facilitate the application of new program with Ben Tech support.
 - c. Mapping of system
 - i. Little progress in mapping of system.
 - ii. Determine capacity of system so we can objectively consider new connections.
 - iii. Motion made to accept Next Bill Pay proposal with a start date of 1 December 2025 was made by Eric and Seconded by Donnie. All in favor. Motion carried.
 - d. Communication Plan
 - i. A documented plan for notification of customers in case of problems with the water system.
 - ii. Action of this planned was tabled for this month to allow further review by the board.
 - e. Diamond Map
 - i. Has started their mapping process and will integrate the work performed in house by Dawn and Jessie.
 - ii. Test of system for two months.
9. New Business
 - a. Damage to meter boxes.
 - i. Homeowner is responsible for damage
 - ii. Damage done by in-house mowers
 - iii. Damage done by lawn services
 - iv. Cost to replace it is around \$50.00
 - v. Motion to hold homeowner responsible to damaged covers was made by Donnie and Seconded by Mike. Three in favor. 1 Abstained. Motion carried.
 - vi. New customer request for home on Sarasota.
 1. Need to run 275' of 2" supply line.
 2. Passed pressure and flow test.
 3. Motion made to approve new service application was made by Mike and Seconded by Donnie. All in favor. Motion carried.

- vii. New customer request for four (4) homes north of park on Azala was made by Rain Queen.
 - 1. We have a 3" main on Park Avenue
 - 2. These requests will require over 2000 of new 3" line
 - 3. Will need to tie in on Minolia to supply this customer.
 - 4. Do not use our labor to install line, this is an extensive time commitment to dig this.
 - 5. Customer offered to dig line to save costs in addition to the cost accorded for new installation.
 - 6. Customer offered \$ 875.00 per house to sweeten deal.
 - 7. Jessie to oversee the installation.
 - 8. Motion to allow 4 new customer services made by Sue and Seconded by Mike. Three in favor. 1 Abstained. Motion carried.

viii. Board member Donnie Arbeau left meeting at 6:34

- ix. New customer request by Rain Queen for two homes on Magnolia
 - 1. There is existing service to these sites currently.
 - 2. Motion to allow 2new customer services made by Mike and Seconded by Eric. Motion carried.
- x. Jessie has been providing water buffalo for contractors
 - 1. We need to figure out what it costs to provide this service.
 - 2. We have procedures for charging to fill a customer's water buffalo
 - 3. ILEU will no longer provide water buffaloes to contractors free of charge.

10. Follow-up items for monthly email notifications

- a. Generator Service – Generator was serviced and a bad belt was found on unit. The service company did not have a belt with them so one was ordered.
 - i. Poor service from this provider, did not come on day scheduled, part not order promptly.
- b. Rate Study – Was sent to all members of the board of directors. Table for one month.
- c. Water application form - Was sent to all members of the board of directors. Mike to resend.
- d. Insurance for Jessie to drive vehicles. – We have verification of coverage. No further action by the board is required.
- e. MOR – Mike provided an extensive review of the form and what the operator needs to do daily

11. Adjournment motion by Eric and seconded by Mike at 7:15 pm. All in favor. Motion carried.

12. Next Meeting will be 10th December 2025 at 6:00 pm

Approved _____