



**I.L.E. UTILITES, INC.**  
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**INDIAN LAKES ESTATES UTILITIES**  
**MEETING MINUTES**  
10 December 2025  
5:00 pm

1. The monthly board meeting was called to order by President McIntyre at 5:01 pm
2. Attendance: Roll Call by president
  - a. Present: Troy McIntyre, Mike Darrow, Donnie Arbeau, Eric Pressley, Sue Raychel, Dawn Dube, Julie Arbeau
  - b. Conference Call: N/A
  - c. Absent: Tim Underwood, Jessie Griffin
  - d. Guests: 2
3. The minutes of November monthly board meeting were emailed to the board before this meeting and discussed. No corrections were suggested.
  - a. Motion by Sue and seconded by Donnie to approve the minutes as emailed. All were in favor. Motion carried.
4. The minutes of November special board meeting were emailed to the board before this meeting and discussed. No corrections were suggested.
  - a. No Motion was made to approval of these minutes.
5. Treasurer Report The treasurer report was read by Sue Raychel.
  - a. As presented, we had a year-to-date income of \$ 242,895.37 and expenses of \$ 263,089.00 for a deficit of \$20,193.63.
  - b. November financial totals
  - c. Motion made to accept the treasures report as presented was made by Donnie and 2<sup>nd</sup> by Troy. All in favor. Motion passed
6. Presidents Report
  - a. Chlorine expenses for this month are high this month
    - i. Because of the need to order a new smaller 100-gallon tank.
    - ii. Our chlorine level was at a critical level before scheduled delivery.
  - b. Southern Corrosion – Tank Cleaning has been postponed until 2028
    - i. Exterior tank inspection only.
    - ii. Last internal cleaning was in 2023.
    - iii. May take 5-6 days to get the tank back online once they enter the tank.
    - iv. Postpone all work until after Christmas.
  - c. Need to define the duties and responsibilities of the on-site water distribution system operator.
    - i. The board requested assistance from BenTech to formulate the duties of the on-site contracted maintenance person.

1. Issue with meter readings.
2. Accountability for all his time.
3. Need to ensure his duties do not interfere with BenTech license.
4. Hold him responsible for boil water notice for local work.
  - a. Customers should have a minimum of 3 days' notice before work is started.
- d. Water portable tanks for contractors use for in-site building
  - i. Charge contractors for additional services.
  - ii. Will not drop current work to run for contractors
- e. New water line installation and sanitation.
- f. Contractors should be responsible for all new major water lines from design, permitting, installation, sanitation, initial charge and service connections.
  - i. Connection fees to ILEU.
  - ii. Meter fees to ILEU.
  - iii. Impact fee to ILEU.

## 7. BenTech Operations Report

- a. Chlorine costs should be cut in half
  - i. Suggest moving smaller tank inside and only using this tank with twice a month recharges.
  - ii. Former operator allowed the wrong settings to be used on the meter.
  - iii. Former operator used most of the 250-gallon tank every month.
  - iv. Our electrician was asked to review the controls and make recommendations for repairs and upgrades.
  - v. Chlorine levels have been stabilized at 3.2.
  - vi. Large tank is outside with direct sunlight exposure causing excessive off gassing of the chlorine.
  - vii. We are going to remove wooden wall from chlorine room and relocate the 100-gallon tank inside of the building.
  - viii. Suggest twice a month filling to freshen the chlorine stock in the tank.
  - ix. Well pump #2 motor is two small and the pump constantly runs causing the chlorine pump to run constantly.
  - x. Need to re-pipe where chlorine inject feed is with schedule 80 pipe
- b. Well two motor is way under sized
  - i. ASI did not replace the motor with an exact match to the original.
  - ii. Only two bolts are holding the motor in place.
- c. Wiring in in need of repair or replacement
  - i. Blew out the side of the motor connection head on the motor
  - ii. Clamp on wiring connection is for water not electrical work
- d. Check valve on well two has failed and needs to be replaced.
  - i. Could allow water from the tower to flow back into well # 2
- e. Tank is filled by hand every day
  - i. Pressure switch is an old style and must be reset to start the pump.
    1. Starting to falter in shut off the pump also.
- f. Request a quote to replace the pump operating panels to make the plant more dependable and require less on-site supervision.
  - i. We are waiting for a quote but feel that it will be in the \$ 6,000.00 range.

- ii. New panel will have a lead / lag and alarm function.
- g. Starter on pump number one will need to be replaced in the future but it is not critical at this time.
  - i. Need to budget for total electrical replacement as the system is all over 50 years old.
- h. Air leak valve for pump number one needs to be replaced.
  - i. About a \$ 800.00 replacement cost.
- i. Can Southern Corrosion repair leaks where point of entry samples is taken.
  - i. Southern Corrosion is responsible for everything above ground.

8. On Site Water Distribution System Operators report

- a. No operator's report was given.

9. Old Business

10. New Business

- a. Budget is draft only and will be discussed during the January meeting.
- b. Need to vote on 2.8 CPI or 5%
  - i. Motion to have a 5% basic water rate increase for 2026 pending review of by-laws and documentation was made by Donnie and seconded by Troy. All were in favor. Motion carried.

11. New Service Connection Requests

- a. 3390 Allamanda –
  - i. No adverse effect on our system.
  - ii. Within current service area
  - iii. Motion to allow a new service connection was made by Mike and seconded by Sue. All were in favor. Motion carried.
- b. 3520 Park
  - i. Tabled to later meeting

12. 2026 ILEU board members and new volunteers

- a. Need nomination letters from a few members.

13. Adjournment motion by Donnie and seconded by Sue at 7:12 pm. All in favor. Motion carried.

14. Next Meeting will be 14<sup>th</sup> January 2026 at 6:00 pm

Approved \_\_\_\_\_